

## Medical Billing & Coding



90 Instructional Hours  
\$1795

**Prerequisite:** Medical Terminology with Anatomy and Physiology

**Course Description:** Gain knowledge of the billing concepts needed to optimize reimbursement for a full range of healthcare services. Introductory coding concepts using HIPAA dictated code sets are addressed for a more complete understanding of the billing process.

### Course Content

#### Career Role and Responsibilities

- Role of an Insurance Billing Specialist
- HIPAA Compliance and Privacy in Insurance Billing

#### Claims Process

- Basics of Health Insurance
- Medical Documentation
- Diagnostic Coding
- Procedural Coding
- The Paper Claim: CMS-1500
- Electronic Data Interchange: Transactions and Security
- Receiving Payments and Insurance Problem Solving
- Office and Insurance Collection Strategies

#### Health Care Payers

- The Blue Plans, Private Insurance and Managed Care Plans
- Medicare
- Medicaid and Other State Programs
- TRICARE and CHAMPVA
- Workers' Compensation
- Disability Income Insurance and Disability Benefit Programs

#### Inpatient and Outpatient Billing

- Hospital Billing